

**Council on Distance Education, Libraries, and Information
Technology
2015 - 2016 Annual Report to the University Senate**

INTRODUCTION

The Council on Distance Education, Libraries, and Information Technology (DELIT) is a council of the University Senate. The duties and responsibilities include:

1. Formulate policies governing the delivery of distance education and educational and research activities and services of libraries and information technology.
2. Assist in the interpretation of distance education, library, and information technology services to the university community.
3. Assist in the presentation of major distance education, library and information technology needs to the university administration.
4. Advise the appropriate administrative office on the appointment of the associate vice president for distance education, the director of university libraries, and the chief information officer.

DELIT consists of sixteen members: 8 faculty, 3 students, 4 administrators and 1 staff member.

Council Members 2015-2016

| Member | Affiliation | Source | Email | Term Expires |
|---------------------------------|-----------------|-----------------|-------|--------------|
| Cynthia Buettner | EHE | Faculty Council | .16 | 2018 |
| Jeanine Thompson | ASC | Faculty Council | .105 | 2018 |
| Avraham Benatar – Vice Chair | ENG | Faculty Council | .1 | 2017 |
| Jim Fowler | ASC | Faculty Council | .291 | 2017 |
| Thelma Patrick | MED | Faculty Council | .166 | 2017 |
| Tim Rhodus - Chair | CFAES | Faculty Council | .1 | 2017 |
| Ann Allen | EHE | Faculty Council | .952 | 2016 |
| Scott Scheer | FAES | Faculty Council | .9 | 2016 |
| Brad Kahn | CGS | Designee | | 2016 |
| Keti Sulaj | IPC | Designee | .1 | 2016 |
| Samer Abusway | USG | Designee | .1 | 2016 |
| Kathleen Wallace | Graduate School | Designee | .150 | |

| Member | Affiliation | Source | Email | Term Expires |
|-------------------------------|-------------|--|-------|--------------|
| Carol Diedrichs/Damon Jaggars | LIB | Vice Provost and Director of Libraries | .1/.1 | |
| Mike Hofherr | CIO | Vice President and Chief Information Officer | .3 | |
| Liv Gjestvang | CIO | AVP Distance Education & eLearning | .1 | |
| Jeff Stuecher | USAC | Designee | .1 | 2016 |

A&H = Arts and Humanities; ASC = Arts and Sciences; EHE = Education and Human Ecology;
ENG = Engineering; FAES = Food, Agricultural and Environmental Sciences; LIB = Libraries;
MED = Medicine; CIO = Office of the Chief Information Officer

3335-5-48.2 Council on distance education, libraries and information technology
(Source: University Senate - senate.osu.edu/?page_id=223)

The membership, duties, and responsibilities reflect a rules change that was implemented in March, 2014. This included an increase from seven to eight faculty members (implemented in 2014-15) and an increase in administrators from three to four (implemented in 2015-2016) with the addition of Liv Gjestvang, AVP for Distance Education.

DELIT met nine times during the 2015-16 academic year: September 17, October 13, November 3, December 15, January 19, February 16, March 15, April 19, and May 17. All meetings were held in 204 Thompson Library, with the exception of April 19. That meeting was held in the Research Commons, 3rd floor 18th Ave. Library. Meeting days and times varied throughout the year, based on the best available dates and times during Autumn and Spring semesters. Separate Doodle polls were sent to all members prior to the start of each semester. We are grateful for the assistance and expertise of Quanetta Batts, who served as the council secretary. Minutes and other information are available at: http://senate.osu.edu/?page_id=223.

KEY ISSUES AND ACTIVITIES FOR 2015 - 2016

Throughout the year, DELIT invited numerous individuals to discuss key issues with the Council related to Distance Education, Libraries and Information Technology. Below is a list of the presenters and their topic for discussion. DELIT participated in the interview process during October for the Vice Provost and Director of Libraries position. The council did not vote or recommend any actions on policies during this year.

DELIT Agenda Topics for 2015-2016

| Month | Topics for Discussion |
|------------------|--|
| September | <ol style="list-style-type: none"> 1. DELIT Duties and Responsibilities – T. Rhodus 2. OSUL FY16 Overview - C. Diedrichs 3. LMS Review Committee Update – A. Benatar 4. Future Agenda Topics - All |
| October | <ol style="list-style-type: none"> 1. VP and Director of Libraries Search Update – S. Scheer/M. Hofherr 2. OCIO Update – M. Hofherr 3. ODEE Update – L. Gjestvang 4. Unizin Update – L. Gjestvang 5. OSU Distance Education Programs Update –R. Griffiths 6. IPCC Update – J. Fowler |
| November | <ol style="list-style-type: none"> 1. VP and Director of Libraries Search Update – M. Hofherr 2. ODEE Update – L. Gjestvang 3. DELI Response to IPCC Draft Policy – T. Rhodus |
| December | <ol style="list-style-type: none"> 1. Member Updates - All 2. ODEE Update – R. Griffiths 3. OCIO Security Update – H.Patton |
| January | <ol style="list-style-type: none"> 1. IPCC Update – J. Fowler 2. OCIO Update – M. Hofherr 3. Canvas Pilot Update – T. Ritter |
| February | <ol style="list-style-type: none"> 1. Welcome VP and Director of Libraries – D. Jaggars 2. State Authorization – L. Weibush 3. Video conferencing facilities on Campus – R. Griffiths |
| March | <ol style="list-style-type: none"> 1. Records Management Program for OSU – T. Chute 2. Pharmacy implementation of Portfolium – L. Mascolino 3. Canvas Adoption and Unizin Update – L. Gjestvang and T. Ritter |
| April | <ol style="list-style-type: none"> 1. Tour Research Commons 2. Top Hat Update – P. Palvankar 3. DELIT Election Procedures and Replacement Members – T. Rhodus 4. Portfolium SaaS Agreement Document and OSU Usage – T. Rhodus 5. Canvas Adoption Update – L. Gjestvang |
| May | <ol style="list-style-type: none"> 1. State Authorization Policy Update – L. Weibush 2. DELIT New Member Appointments – T. Rhodus 3. Senate Rules for Committee Governance Discussion – T. Rhodus 4. Chair Election for 2016-2017 – T. Rhodus |