

## Quick Reference to Motions in Robert's Rules of Order

Motion	Interrupt	2 <sup>nd</sup>	Debatable	Amended	Subsidiary Motions	Reconsidered	Vote	Notes
Adjourn	N	Y	N	N	N	N	M	Privileged when another question is pending and there is no provision for another meeting on the same/next day
Adopt a report	N	Y	Y	Y	Y	Y	M	
Adopt constitutions, bylaws, rules of order	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Adopt standing rules	N	Y	Y	Y	Y	Y	M	
Amend	N	Y	Y	Y	Y	Y	M	Undebatable when motion being amended is undebatable
Amend an amendment	N	Y	Y	N	Y	Y	M	Undebatable when motion being amended is undebatable
Amend constitutions, by-laws, rules of order	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Amend standing rules	N	Y	Y	Y	Y	Y	M	May be amended at any time by a majority vote if previous notice was given, or 2/3 vote without notice
Appeal, relating to indecorum, etc	Y	N	Y	Y	N	Y	M	Undebatable only when made while an undebatable question is pending, or when relating to indecorum, or to transgressions of the rules of speaking, or to the priority of business. When debatable, only one speech from each member is permitted. On a tie vote the decision of the chair is sustained.
Appeal, all other cases	Y	Y	Y	N	N	Y	M	
Commit/Refer to committee or Recommit	N	Y	Y	Y	Y	Y*	M	Cannot be reconsidered if already in the committee's hands
Debate, close, limit, or extend	N	Y	N	Y	Y	Y	2/3	
Division of assembly	Y	N	N	N	N	N	M	
Division of question	Y*	Y*	N	Y	Y	N	M	If resolutions or propositions relate to different subjects, independent of each other, they must be divided on the request of a single member, which can be made when another has the floor. If they relate to the same subject yet each part can stand alone, they may be divided only on a regular motion and vote.
Fix the time to which to adjourn	N	Y	Y*	Y	Y	Y	M	Privileged only when made while another question is pending and there is no provision for another meeting on the same/next day. Not debatable if another question is pending
Informal consideration of question	N	Y	Y	N	Y	Y*	M	Affirmative vote cannot be reconsidered
Lay on the table	N	Y	N	N	N	N	M	<i>Should</i> be used only when there is a need to address more pressing business
Leave to continue speaking after indecorum	N	Y	N	N	N	Y	M	
Main motion or question	N	Y	Y	Y	Y	Y	M	
Nominations, to make	N	N	Y	N	Y	N	Y	
Nominations, to close	N	Y	N	Y	Y	Y	M	
Nominations, to reopen	N	Y	N	Y	Y	Y*	M	Affirmative vote cannot be reconsidered

Motion	Interrupt	2 <sup>nd</sup>	Debatable	Amended	Subsidiary Motions	Reconsidered	Vote	Notes
Objection to consideration of question	Y	N	N	N	Y	N	2/3	Can be made only when the question is first introduced. before debate. 2/3 vote must be opposed to the consideration in order to sustain the objection.
Order, questions of	N	N	N	N	N	N	M	
Order, to make a special	N	Y	Y	Y	Y	Y	2/3	
Orders of the day, to call for	Y	N	N	N	N	N	M	
Order of the day, when pending	N	Y	Y	Y	Y	Y	M	
Parliamentary inquiry	Y	N	N	N	N	N	M	
Postpone definitely or to a certain time	N	Y	Y	Y	Y	Y	M	
Postpone indefinitely	N	Y	Y	N	Y	Y	M	Cannot be reconsidered after a vote is taken.
Previous question	N	Y	N	N	N	Y*	2/3	May be moved whenever the immediately pending question is debatable or amendable. The questions upon which it is moved should be specified; if not specified, it applies only to the immediately pending question. If adopted it cuts off debate and at once brings the assembly to a vote on the immediately pending question and such others as are specified in the motion. Cannot be reconsidered after a vote has been taken under it.
Reading papers	N	Y	N	N	N	Y	M	
Recess, to take (when privileged)	N	Y	Y*	Y	Y	N	M	Privileged only when made while other business is pending. Undebatable if made when another question is before the assembly.
Reconsider	N	Y	Y*	N	Y	N	2/3	Undebatable when the motion to be amended or reconsidered is undebatable. Can be made while any other question is before the assembly, even while another has the floor, or after it has been voted to adjourn, provided the assembly has not been declared adjourned. It can be moved only on the day, or the day after, the vote which it is proposed to reconsider was taken, by one who voted with the prevailing side. Its consideration cannot interrupt business unless the motion to be reconsidered takes precedence of the immediately pending question. Its rank is the same as that of the motion to be reconsidered, except that it takes precedence of a general order, or of a motion of equal rank with the motion to be reconsidered, provided their consideration has not actually begun.
Rescind or repeal	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered.
Suspend the rules	N	Y	N	N	N	N	2/3	
Take from the table	N	Y	N	N	N	N	Y	
Take a question out of its proper order	N	Y	N	N	N	N	2/3	
Voting, motions relating to	N	Y	N	Y	Y	Y	M	ie division of assembly
Withdraw a motion, leave to	N	N	N	N	N	Y*	M	Affirmative vote cannot be reconsidered.