

## Proposal to Amend Rules 3335-5-07 and 3335-8-35 Regarding The New Academic Calendar

WHEREAS The elimination of the May session and the adoption of a new summer calendar by the Senate in January of 2016 renders the definition of the university year and the time on duty for faculty on 9-month appointments obsolete,

BE IT THEREFORE RESOLVED that the University Senate approve the proposal to amend rules 3335-5-07 and 3335-8-35 with the following, and respectfully seek approval from the Board of Trustees.

### **3335-5-07 Definition of faculty duties and responsibilities.**

Faculty members who are on duty are accountable for meeting the formal and informal obligations associated with research, service, and/or teaching or clinical practice. Duties and responsibilities are assigned annually in accordance with the workload guidelines laid out in the pattern of administration of each faculty member's tenure initiation unit and, as appropriate, regional campus.

Full-time, 12- month, faculty members are expected to be on duty for an average of nineteen working days a month, with working days defined as weekdays that are not designated as university holidays. Faculty members on nine-month appointments are commonly on duty for nineteen working days a month averaged over a nine-month period. The most common pattern for a nine-month on-duty period under semesters ~~includes the autumn and spring semesters and the May session.~~ is from August 15 to May 15.

Breaks within a given semester, summer term, or session, as well as any days between the end of the exam period and the beginning of the next semester or session, will be considered off-duty days. Faculty on twelve-month appointments are on duty on all working days except for the days they accrue and designate as vacation days. Terms of duty for full-time associated faculty on nine- or twelve-month appointments should parallel the terms for nine- and twelve-month tenure-track faculty unless otherwise specified in their annual letter of appointment; terms for shorter-term associated faculty are specified in their annual letter of appointment.

(Board approval dates: 6/19/2010, 6/22/2012, 6/6/2014)

### **3335-8-35 University year.**

(A) The university year shall include an autumn and spring semester, each of approximately sixteen weeks, and a summer term of approximately thirteen weeks. ~~which runs concurrently with a May session of approximately four weeks, followed by a summer session of approximately eight weeks.~~ Semesters, summer term, and sessions are inclusive of instructional days, scheduled reading and exam days, and intra-semester breaks. Autumn and spring semesters may be divided into two sessions of approximately seven weeks each. Summer term may be divided into three continuous sessions of four weeks each, two continuous sessions of six weeks each, or two overlapping sessions of eight weeks each. The university year will begin in the autumn semester.

(B) The academic calendar, including the dates of the beginning and ending of each semester, term, and session, ~~and~~ finals schedule, and breaks shall be published in the appropriate university formats/media.

