

Council on Enrollment and Student Progress

2020-2021 Academic Year Report

Reflections of the Chair & Executive Summary

The Conditions under which the Council Served

In the 2020-2021 academic year the committee has more than fulfilled its charge. This year has been one of patience, resilience, empathy, sympathy, and humility as we faced challenges together that very few could have imagined occurring simultaneously. Yes, we faced a global pandemic; yes, we faced widespread civil unrest provoked by a history of racial inequity, and a crime; and, yes, we faced, an election cycle certain to be remembered. All of these affected our students; all of these affected our faculty; all of these affected our staff. We were in this environment together as Buckeyes.

The Council on Enrollment and Student Progress found itself navigating a space in which it could impact the success of nearly all The Ohio State University's approximately 68,000 students. That is, the lives of 68,000 people. Moreover, the council was faced with decisions that directly impacted the characteristics of our student body, and in a short time, which of our students might be retained, or might be lost, as an outcome of those decisions. Equally important, the decision-making process that the council participated in, impacted the staff and faculty of our institution because it impacted our policies; it impacted our procedures. The recommendations of the council influenced how we work, and how we serve the students. It is not an exaggeration to say that the council's recommendations influenced the academic integrity of the degrees our institution conferred upon many of our students, as having been earned, just a short time ago.

The question of impact to our community was present in every decision the council made and the need for data to support that ever present. The council, as no exception to its practice, asked hard questions. The council, as no exception to its practice, collaborated to pool and produce data for thoughtful consideration of those hard questions. The council served as a channel for communication, whether USG, CGS, IPC, APAC, or other senate councils or committees that may have wander across our range; or we theirs'.

In summary the council thoroughly exercised and positively wore through its charge –to the very bone.

The Work of the Council

These last fifteen months have been heavy on our community; they have been busy; at times tense and a bit stressful, that said, the business of the council did not slow for a moment. The group met some 12 times formally and several more times electronically both formally and informally. The council fielded two ad hoc committees, and actively participated in another. Four actions were taken to the senate floor, PA/NP, PA/NP+2.0, The Emergency Pass Grading System, and its accompanying rules changes, the latter in collaboration with the Senate Rules committee. Still yet, the council considered and acted on two more resolutions to take affirmative steps towards a continued positive impact to our community.

Here is a summary of the ground covered this academic year:

- Pass/No Pass Grade Relief

The students approached the Provost's Office in autumn 2020 with a goal of extending additional grade relief to the students. The council expected that challenges around learning environments, communication, community, and availability of data and assessments would remain. It was deemed

that the need for relief still existed. Thus, a resolution supporting the extension of Pass/No Pass grading to most students was drafted and adopted by the council, and ultimately supported by the University Senate.

- Pass/No Pass Grade Relief +2.0

The goal of providing grade relief to our students was to provide for their continued success despite the adverse impacts of the pandemic. The initial autumn 2020 Pass/No Pass resolution did not equitably extend this relief to students below a 2.0 cumulative GPA. Thus, a resolution was drafted and adopted by the council, and subsequently adopted by the Senate that extended this relief to students with GPAs below a cumulative 2.0.

- Implementation of the Emergency Pass Grading System (PE Mark)

The need to bolster the continued success of our students despite pandemic conditions continued to appear as necessary for the spring and possibly summer of 2021. This goal was augmented with the goal of creating a more sustainable, consistent, and long-term grading system with broader applicability to all colleges that could be used now and in the future. Thus, in collaboration with the Provost's Office, the council developed a proposal for an alternative emergency grading system. The proposal was then brought forward to the full council for consideration and adoption. Upon its adoption CESP collaborated with the Senate Rules committee to draft the necessary modifications for the grading system's implementation. Two resolutions were drafted, (1) a rules modification, and (2) the invocation of the system. Both were ultimately adopted by CESP and the senate.

- COVID-19 (USG Survey)

The unique circumstances of the pandemic required that new data be gathered to assess the experiences of our students and make decisions as a community. The Undergraduate Student Government (USG) elected to create a survey assessing the student experience. The council elected to collaborate with USG, with the support of OSAS, to integrate important aspects of the Spring 2020 CoVID-19 multi-institution survey. This survey was successfully executed, and the data gathered and processed. Results were factored into the invocation of the Emergency Pass Grading System.

- Academic Calendar

The council, based upon the recommendation of the registrar, addressed an imbalance in the distribution of instructional days. The council weighed in on and endorsed the addition of conversion days. This addressed imbalances in the allocation of instructional days on a per class basis.

A second longstanding concern, came from our students, who have long desired an additional reading day to allow for better preparation for exams. In collaboration with the Registrar, the council was able to add an additional reading day to the Spring 2030 semester.

- Community Enrollment Questionnaire

A formal resolution was tendered by Senate Steering from the Council of Graduate Students (CGS), and formally endorsed by the Undergraduate Student Government (USG), and the Interprofessional Council (IPC). The CGS resolution expressed concern with the disparity impact, known and unknown of the felony portion of the Community Enrollment Questionnaire. The council addressed the

application of the Community Enrollment Questionnaire. how we decide what our community looks like, in the form of the Community Enrollment Questionnaire. That is, who are students are, that is who they can become. The committee made two key recommendations, (1) that a student be allowed on the UCERC committee, a community review board that reviews the records of felons admitted to the university, and (2) it committed itself to forming a task force to review the necessity and placement of the felony portion of the community enrollment questionnaire and whether to recommend its removal.

- Undergraduate Research

A concern was raised regarding the affordability, accessibility, and equity of undergraduate research opportunities. Specifically, the ability for students of varying financial means to take advantage of various for credit vs. not for credit or funded vs. unfunded research opportunities. Recommendations were issued back to the Senate Steering committee regarding (1) ensuring that as student focused opportunities, such as undergrad research and internships are made available through JobsOhio funding, that equitable allowance is made for engagement regardless of student financial capacity, (2) clarification around access to work study for students and principal investigators, (3) the study of the scope and range of opportunities for undergraduate research to support an understanding of the financial implications for students, and (4) the creation of a unified application process for undergraduate research related scholarships.

- Enrollment Planning

On a limited basis, the council engaged in the University's enrollment planning process. An initial review session was conducted at the March 2 meeting, followed by a special session on March 23. Feedback was documented in the minutes of the council. The council chairperson participated in the Enrollment Planning Steering Committee.

Notable Recognitions

This academic year has been an amazing year of service –and for some more than a year. Focusing not just on the last twelve months, but the last fifteen months this council has been responsive; this council has been thoughtful. Here, I offer my sincere appreciation to the committee:

- Thank you to every member of this committee. Thank you to the faculty, staff, and students (undergraduate, graduate, and professional).

Thank you for your volunteer service and the many hours beyond expectations that you put into support the important discussions we needed to have and the important decisions that needed to be made.

- The issues at the root of what CESP considers are complex and we rely heavily on the village to drive our success. Thank you to not just to the committee, but the whole village that has made this year successful. Thank you to every administrator and staff member that has supported the council, and with which the council has collaborated.

Specifically, thank you, Vice Provost Hume, and Dean Bertone, for the support of your organizations.

Final Reflections

When volunteering for this role nearly two years ago, some might have remarked that I did not know what I was getting into, but in truth I signed up for an opportunity for service. Service, that is what I was getting into. When we accept an opportunity for service, we cannot always control what that looks like, but we can hope that should it be necessary that we rise to the occasion, that we can do so, I hope that I have done that, and I thank those who entrusted me with this opportunity for service.

The final and complete Master Agenda is appended to this summary.

COMMITTEE STRUCTURE & MEMBERSHIP

As stipulated in the Committee Bylaws, the committee is composed of members representing various stakeholders. Appointed by the provost, Dr. Beth Hume, Vice Provost and Dean of Undergraduate Education, is the executive level designee to the committee from OSAS. Consistent with addressing the aspect of its charge regarding graduate students, the second provost's designee is the Dean of the Graduate School, Dr. Alicia Bertone.

Below is a complete table of the remaining designees to the committee by source and term limit:

Member	Source	Term Expires
Brosnan, Patti	Faculty Council	2021
McCutcheon, Samar	Faculty Council	2023
Stebenne, David	Faculty Council	2023
Lopez-Ruiz, Carolina	Faculty Council	2021
Kogan, Vladimir	Faculty Council	2022
Smith, Laureen	Faculty Council	2022
Specht, Annie	Faculty Council	2022
Marzette, Russell - Chair	University President	2023
Kline, Susan	University President	2021
Kaye, Gail	University President	2022
Needham, Emily	USG	2021
Samuels, Amani	USG	2021
Beczkiwicz, Aaron	CGS	2021
DeBacker, Riley	CGS	2021
Daley, Shea	IPC	2021
Kruk, Angela	IPC	2021
Williams, Sarah	USAC	2022
Bertone, Alicia – GS Dean	Provost designee	Ex-officio
Hume, Beth – UE Dean	Provost designee	Ex-officio

COMMITTEE LEADERSHIP

Russell K. Marzette Jr., Assistant Professor of Practice in the College of Engineering, Department of Mechanical and Aerospace Engineering, served a second term as chair for the 2020-2021 academic year. Annie Specht, Associate Professor and Undergraduate Program Coordinator in the College of Food, Agricultural, and Environmental Sciences, Department of Agricultural Communication, Education, and Leadership was elected as Vice Chair, and will serve as Chair for the 2021-2022 academic year.

2020-2021 CESP Master Agenda – Summary

September 8 Meeting – Welcome and Overview

Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Welcome and Committee Charge	Russell Marzette	Overview, Intros, etc.	The year was level set by Chairperson Marzette, which was then followed by a presentation from Vice Provost Hume reviewing the Completion Plan which sets forth goals and a strategy for retention and graduation. We then focused on the continuation of two ad hoc task forces Priority Enrollment and First Year Experience (FYE) Checklist . Reference to the latter two task forces can be found in the 2019-2020 Annual Report. Lastly the process for electing a Vice Chair was initiated along with a review of the tentative agenda for the year.
Introductions	Russell Marzette		
Enrollment and Progress Level Set	Beth Hume	High-level review the Completion Plan for the awareness of the committee.	
Admissions Updates in College of Engineering	David Tomasko	The College of Engineering is modifying it admit to major process to de-emphasize GPA. This presentation is provided for awareness of the committee.	
On-going Initiatives & “Sub-committee” Work	Russell Marzette	There were two ad hoc task forces pending from 2019-2020 AY. Priority Enrollment and FYE Checklist. Desired outcome is appointment of ad hoc committee leads and members.	
Succession Planning	Russell Marzette	Discussion of nominations for a Vice Chair. Desired outcome is nomination of Vice Chair.	
2021-22 Master Agenda	Russell Marzette	Review of master agenda. Desired outcome is an inclusive agenda set by committee.	

September 11, 2020 – Ad Hoc Meeting PA/NP

Agenda Topic	Speaker	Description/Desired Outcome	Summary:
AY20/21 Recommendation for Pass/Non-Pass	NA	This ad-hoc meeting was called on September 9 th regarding the AY20/21 Recommendation for Pass/Non-Pass.	Senate leadership met by e-mail and Zoom in response to the students’ request for continued grade relief due to circumstances induced by the pandemic. This ad hoc meeting of CESP was called to begin deliberations on the issue and review proposals in draft.

September 14, 2020 – Ad Hoc Meeting PA/NP

Agenda Topic	Speaker	Description/Desired Outcome	Summary:
AY20/21 Recommendation for Pass/Non-Pass	NA	This is a continuation of the ad-hoc meeting from September 11 th regarding the AY20/21 Recommendation for Pass/Non-Pass.	This meeting continued deliberations from September 11 th , the outcome was a resolution, deliberations, and a vote that occurred by e-mail.

October 6 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Succession Planning	Russell Marzette	Nominations will be accepted from the floor for the Vice Chair position.	At this meeting nominations were taken for Vice Chair of the council. Annie Specht was elected to the role of Vice Chair. An after-action review of the recently pass PA/NP grading resolution occurred. The Annual Review of the Academic Calendar was initiated. There was inquiry into what would be required to add <i>additional reading days</i> to the calendar. Further discussion was postponed until additional information could be provided. Efforts regarding additional International Online Student Support were presented. There were no subsequent actions required.
PA/NP Grading Path Forward	Russell Marzette and OSAS Leaders	After action review of senate meeting and path forward for Spring 2021 grading.	
Academic Calendar	Adrienne Bricker	Annual Review of ten-year calendar. Desired outcome is endorsement of 2029-2030 AY calendar.	
COVID 19 Survey Results	Shanna Jaggars	Topic Moved due to Discussions on PA/NP.	
International Online Student Support	Beth Hume	A discussion of the efforts of the International Online Student support efforts. Presented for the awareness of the committee.	
CESP Engagement in Enrollment Planning	Russell Marzette	Topic Postponed due to Discussions on PA/NP.	
November 3 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
PA/NP 2.0 Amendment	Russell Marzette	Resolution for students with a GPA below a 2.0 to be allowed to take advantage of the enhanced PA/NP grading scheme.	This meeting addressed concerns around access to the PA/NP grade relief for students with a cumulative GPA below 2.0. As a result, a PA/NP 2.0 Amendment was deliberated upon and ultimately recommended to the senate. The committee was presented with the results of the multi-institution COVID-19 Survey Results . Looking at the impact of the pandemic on the academic environment. Lastly, the Enrollment Planning Process was reviewed, and the Annual Enrollment Update with Retention and Graduation Rates was provided on the Fall 2020 enrollment numbers.
COVID 19 Survey Results	Shanna Jaggars	A Data Driven Discussion on what we know about its impact here at OSU on our students, in comparison to at large.	
Enrollment Planning Process	Stephanie Sanders	Overview of the enrollment planning process. Outcome is preparing committee members to serve on subcommittees.	
Enrollment Update: Retention and Graduation	Stephanie Sanders	Overview of 15 th day enrollment numbers and retention data.	

December 1 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Welcome	Russell Marzette	Updates.	This meeting continued discussion of the Academic Calendar and the potential addition of more reading days. The committee also began consideration of a Spring 2021 Grading Proposal as continued grading relief due to the pandemic. The Graduate School Diversity Update was postponed.
Academic Calendar	Adrienne Bricker	Continue discussion of the next increment of the 10-year calendar. Discussion focuses on expanding the number of reading days.	
Spring 2021 Grading Proposal	Russell Marzette	The intended outcome of this meeting is to address a pending proposal for the spring grading, with the goal to vote on adoption as a resolution for the senate. The meeting will address any concerns or additional information needed to push to a decision. Ideal outcome is an adopted resolution for the senate. Document requirements: Proposal, Draft Resolution, Data Elements (USG Survey, APAC Data Set).	
Graduate School Diversity Update	Alicia Bertone	This item was postponed.	
January 5 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Chair’s Report (Spring 2021 Grade Update)	Russell Marzette	Updates on the proposed spring 2021 grading system.	An update was given to the committee regarding the status of the development of the Spring 2021 Grading system (now referred to as the Emergency Pass Grading System). The Academic Calendar for 2029-2030 was presented for the approval of the council. The calendar was approved with an additional reading day added to Fall of 2029, but not Spring of 2030 see minutes and supporting documentation for additional detail. The Introduction of Conversion Days to the Autumn term was discussed. The committee recommended the addition of Autumn conversion days. Dean Bertone updated the committee on the Graduate School Diversity efforts and initiatives.
Academic Calendar - Approval of 2029-2030	Adrienne Bricker	Review of the 2029-2030 academic calendar with the potential for additional reading days.	
Academic Calendar – Introduction of Conversion Days	Adrienne Bricker	Discussion of the need for “conversions days” to support a balanced number of class periods for M, or MW courses.	
Graduate School Diversity Update	Alicia Bertone	Discussion of the diversity profile and on-going activities in support of diversity and inclusion within the graduate school.	

February 2 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
SIS Implementation	Adrienne Bricker	With passage of the PE grading system the SIS must be updated to support the system. Expected updates will be reviewed and any necessary feedback gathered.	Overall status and implementation of the PE Grading system was discussed. Specifically, implementation into the Student Information System (SIS) was reviewed. No actions were required. The planned meeting with President Johnson was briefed to the council for the purposes of gathering feedback on CESP’s contribution to the engagement. Vice Provost Hume conducted a “ Listening Session on the Autumn21 Experience ” to gather feedback from CESP regarding the return to campus for Autumn of 2021. A resolution to enhance access to undergraduate research was reviewed. No action was taken at this meeting.
Follow up discussion on PE grading system	Russell Marzette	Brief update on the PE grading system post Senate vote. No action expected.	
Meeting with President Johnson	Russell Marzette	Senate subcommittee leaders have been meeting with President Johnson on various topics of importance.	
Listening Session on Autumn21 Experience	Beth Hume	The campus community is being surveyed for its thoughts on how to proceed forward as we return two more normal engagement on campus. Feedback will be gathered regarding suggestions and concerns for how to approach the returned to campus.	
Undergraduate Research Proposal	Russell Marzette	A resolution was drafted and tendered to CESP via the steering committee regarding challenges faced by students attempting to conduct undergraduate research. CESP will review for disposition by the council.	
March 2 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Enrollment Planning	Stephanie Sanders	The enrollment plan will be reviewed with CESP, for the purposes of providing feedback.	The draft Enrollment Plan was reviewed with CESP. The committee was able to give brief feedback on the plan. Two resolutions referred by the Steering Committee were separately and formally brought to the floor for consideration (USG Resolution on Undergraduate Research and CGS Resolution 2021-04: Community Enrollment Questions). Both resolutions were discussed, ad hoc committees were formed to gather additional information, and consideration of both resolutions was postponed until results could be made available.
USG Resolution on Undergraduate Research	Aryn Hubbard	The undergraduate research related resolution presented during the February 2nd meeting will be discussed in more detail. Likely outcome is a task force.	
CGS Resolution 2021-04: Community Enrollment Questions	Stephen Post	CGS has drafted and steering referred a resolution regarding the community enrollment question calling for the removal / more transparency in the felony review process. CESP will review for disposition relative to the council. Likely outcome is a task force.	

Ad Hoc Enrollment Planning Meeting – March 23 Meeting			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Enrollment Planning	Stephanie Sanders	CESP will have an opportunity to comment more deeply on the enrollment plan.	This special meeting of CESP was scheduled to facilitate a deeper dive into the Enrollment Plan .
April 6 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Ad hoc Subcommittee on the CGS Resolution 2021-04: Community Enrollment Questions	Carolina Lopez-Ruiz Laureen Smith	The ad hoc subcommittee will present findings and issue recommended response to the CGS resolution.	Three items were considered for action at this meeting. They included the findings and a resolution generated from the Ad hoc Subcommittee on the CGS Resolution 2021-04: Community Enrollment Questions , a Request for Endorsement of the Standardized Withdrawal Process , and a Request for Extending Emergency Pass Grading Scheme for Summer from the Provost. All three items considered were adopted by the committee.
Request for Endorsement of the Standardized Withdrawal Process	Anne Schira	An updated form to facilitate withdrawal will be presented to the committee for endorsement.	
Provost’s Request for Extending Emergency Pass Grading Scheme for Summer	Russell Marzette	The Provost has requested that the emergency grading system be invoked for summer 2021. The committee will vote on whether to recommend the emergency grading system for the summer.	
May 4 Meeting – No Theme			
Agenda Topic	Speaker	Description/Desired Outcome	Summary:
Welcome and Administrative	Russell Marzette	Upfront content.	To begin the meeting Chairperson Marzette delivered an update and remarks regarding the CESP resolution in response to CGS Resolution 2021-04. There was one action considered for adoption at this meeting as an outcome of the Ad hoc Subcommittee on USG Resolution on Undergraduate Research . The CESP resolution in response was adopted with minimal modifications. See minutes and supporting documents for specifics. Chairperson Marzette made formal closing remarks and Chairperson Elect (Vice Chair) Annie Specht gave remarks regarding the path forward for the 2021-2022 academic year.
Ad hoc Subcommittee on USG Resolution on Undergraduate Research	Aaron Beczkiewicz Gail Kaye	The ad hoc subcommittee will present findings and issue a recommended response to the USG senator’s resolution.	
Transfer Credit Policy Revision	Sarah Muller Adrienne Bricker	Review of revisions to the transfer credit policy. Feedback offered from committee regarding changes.	
Chair’s Report	Russell Marzette	Closing words and year-end summary. Draft report distributed.	
Planning for AY2021-2022	Annie Specht	Look ahead and announcements.	