

Council of Enrollment and Student Program 2019-2020 Academic Year Committee Report

Executive Summary

During the 2019-20 academic year the Council on Enrollment and Student Progress (CESP) executed a healthy and comprehensive agenda. To develop the agenda, Ex-officio committee members, Dr. Beth Hume, Vice Provost and Dean of Undergraduate Education, as well as, Dr. Alicia Bertone, Dean of the Graduate School were collaboratively consulted. Subsequently, a draft master agenda using the OSAS master plan as topical scaffolding, and then feathering in and addressing the near sum-total of the committee's legacy topics, was developed. Graduate school topics, though not fully integrated, were also added into the agenda throughout the academic year. The draft agenda was presented to the committee for review and feedback, and then informally adopted as the path forward for the academic year.

As a general overview the committee followed the master agenda (with modifications) accomplishing the following items:

1. The committee indexed through four of the five of the OSAS strategic plan areas: Retention and Graduation, Student Experience, Diverse Representation, and Financial Aid. The fifth pertains to internal OSAS matters.
2. The committee engaged in topics pertaining to both undergraduate education and the graduate school.
3. The committee initiated two longer term activities, (1) Review of the Priority Registration system, with an anticipate implementation for the 21-22 AY, and (2) Development of a review process for the freshman orientation checklist.
4. The committee proposed two key resolutions to the Senate, (1) Temporary Amendment of Pass/No Pass Grading Rules, and (2) Extension of Incomplete. Both resolutions passed.

The overall structured approach allowed the committee to provide valuable feedback in numerous areas germane to the committee's charge.

The final and complete Master Agenda is appended to this summary.

COMMITTEE STRUCTURE & MEMBERSHIP

As stipulated in the Committee Bylaws, the committee is composed of members representing various stakeholders. Appointed by the provost, Dr. Beth Hume, Vice Provost and Dean of Undergraduate Education, is the executive level designee to the committee from OSAS. Consistent with addressing the aspect of its charge regarding graduate students, the second provost's designee is the Dean of the Graduate School, Dr. Alicia Bertone.

Below is a complete table of the remaining designees to the committee by source and term limit:

Member	Source	Term Expires
Brosnan, Patti	Faculty Council	2021
Buford, John	Faculty Council	2020
Cole, Susan	Faculty Council	2020

Lopez-Ruiz, Carolina	Faculty Council	2020
Kogan, Vladimir	Faculty Council	2022
Smith, Laureen	Faculty Council	2022
Specht, Annie	Faculty Council	2022
Marzette, Russell - Chair	University President	2020
Kline, Susan	University President	2021
Kaye, Gail	University President	2022
Hineman, Caleb	USG	2020
Pierce, Adler	USG	2020
Brandl, Jack	CGS	2020
Ingles, Kevin	CGS	2020
Lutmer, Kelly	IPC	2020
Barany, Seth	IPC	2020
Williams, Sarah	USAC	2022

COMMITTEE LEADERSHIP

Russell K. Marzette Jr., Assistance Professor of Practice in the College of Engineering, Department of Mechanical and Aerospace Engineering, served as chair for 2019-2020 academic year, assuming the role from Dr. John Bluford, Professor and Director of the Physical Therapy Division in the School of Health and Rehabilitation Sciences. Note: Susan Cole, the intended Chair, accepted a leadership role in the Senate, and due to that vacancy, Russell K. Marzette Jr. assumed Chairperson, as Vice Chair. Subsequently, there was no Vice Chair during this academic year. Russell K. Marzette Jr., was re-appointed to CESP and re-elected as Chair of CESP, for a second term during the 2020-2021 academic year.

2019-2020 CESP Master Agenda

September 10 CESP Meeting – Welcome and Overview

Welcome and Committee Charge	Russell Marzette	Overview, intros, etc.	<p>Summary: To increase familiarity with the committee’s subject area, the year started with a level setting session relative to Time and Change (Pillar II), and the OSAS Strategic Plan, under development.</p> <p>This year a Master Agenda encompassing the committee’s historical discussion points was developed and integrated with a steady review of the OSAS plan, and it’s four of its five elements.</p> <p>The University 10-Year calendar was reviewed, and a conversation and study requested regarding the structure of Priority Registration (subcommittee initiated in October).</p>
Enrollment and Progress Level Set	Beth Hume	Time and Change Pillar II	
OSAS Strategic Plan Overview	Beth Hume		
Registrar Update	Jack Miner	Academic Calendar, Registration Windows	

October 1 CESP Meeting – Retention and Graduation

Workday Update	Beth Hume		<p>Summary: The committee received an Enrollment Update and reviewed the overall students’ demographics. The committee noted that the avg. ACT score had risen and was concerned regarding the possibility of disadvantaging certain demographics. There was significant focus by the committee on the <i>impact of standardized testing and correlation to socio-economic conditions</i>.</p> <p>The committee received an overview of the development of the New Enrollment Plan and its timeline. The committee asked question about the process and offered feedback.</p> <p>Discussion and feedback session around the OSAS – Retention and Graduation focus area, and the role of Transition and Academic Growth (Advising, First Year, and University Exploration).</p>
Enrollment planning process	Stephane Sanders		
Retention/graduation/enrollment Update	Stephane Sanders	Update on the current data for these areas	
OSAS Focus Area Overview	David Graham		

November 5 CESP Meeting –Retention and Graduation continued			
Grad School Update	Alicia Bertone		<p>Summary: Discussed 15-to-Finish a program focusing on encourage students to take a minimum of 15 units and Complete Ohio State a program encouraging students with less than a year to complete were discussed.</p> <p>Discussed the Dashboard initiative a concept that emerged from discussion at ATI, to improve visibility of institutional data to faculty –possibly through OnCourse.</p> <p>The Graduate School provided an update regarding Degree and Program Requirements Centralization (Degree Audit) initiative. The committee focused understanding the overall implementation of the initiative, and impact to departments.</p> <p>The Undergraduate Admissions Process was reviewed holistically with the committee, with some focus on the use of standardize testing in admission process.</p>
Grad School Centralization of Degree and Program Requirements	Alicia Bertone		
Dashboard Initiative	Meg Daly		
Retention/Grad Initiatives	Jack Miner		
Admissions Overview	Gail Capel Stephenoff	Review of holistic process; breakdown of data for incoming class; more info on ACT.	
December 3 CESP Meeting – Student Experience			
Graduate Student Experience	Alicia Bertone	Health meter, housing, career, etc.	<p>Summary: The Priority Registration Sub-committee provided a progress update and the committee provided some initial feedback (additional questions). The committee is focusing on information gather and focus groups.</p> <p>Brief overview of the graduate student experience, followed by a discussion of the Coalition for the Next Generation Life Sciences engagement. Specifically, the tool developed, allowing a deep dive into each graduate program and demographic data. Data could be used for self-assessment.</p> <p>Discussed and provide feedback regarding the OSAS – Student Experience focus area.</p>
Coalition of the Next Generation Life Sciences (CNGLS)	Alicia Bertone		
OSAS Focus Area Overview	Ola Ahlqvist (Sub by Mike Carrell)		

January 7 CESP Meeting– Student Experience continued			
Student – Advisor – Program Relationship Management	Alicia Bertone		<p>Summary: The meeting allowed the Council of Graduate Students to give a brief update, of interest were concerns with graduate housing.</p> <p>The committee received an update and provided feedback on aspects of Undergraduate Advising. The committee focus on the tool, OnCourse, its capabilities, the nature of the data provided, and resulting decision making.</p> <p>The Graduate School discussed tools and processes for improving the student-advisor-program relationship and monitoring progression of students (respectively, the Student Annual Progress Report and Student Annual Evaluation of the Program).</p>
Advising Update	David/Amy Treboni	Advising quality initiative; ratio of advisor/student.	
Student Group Updates	CGS	The balance of the meeting was spent discussing undergraduate and graduate school advising initiatives and offer feedback as appropriate.	
February 11 CESP Meeting – Diverse Representation			
Student Group Update	USG		<p>Summary: Undergraduate Student Government gave a thorough update of its key initiatives.</p> <p>The Priority Scheduling Sub-Committee provided a summary of early findings and gathered feedback from the committee.</p> <p>The committee received an update regarding Retention, Graduation and Time-to-Degree by College.</p> <p>The OSAS - Diverse Representation focus area was reviewed, and feedback offered.</p>
Priority Scheduling Draft Recommendations	Annie Specht		
Review of Graduation Rates by Major	Linda		
OSAS Focus Area Overview	Stephane Sanders		

March 3 CESP Meeting – Diverse Representation (Continued)			
First Year Orientation Checklist	Jenny Osborn		<p>Summary: The committee was engaged to support the maintenance and process for updating the First Year Orientation Checklist. This is a list of required items that 1st year students must complete as part of their enrollment.</p> <p>The Data Analytics tools supporting the First Year Experience (FYE) program were reviewed and the committee engaged in a Q&A and feedback session.</p> <p>The committee was updated regarding the current status Joyce Foundation: Initiative to Enhance Academic Success of Campus Change and Transfer Students specifically in terms of status towards goals and the completion of the associated studies.</p>
Data Analytics & First Year Experience (FYE)	Catherine P. Montalto and Eric Jabruek		
Joyce Foundation Update	Shanna Jaggars		
March 17 CESP Meeting – Virtual Feedback Session 1 (Unofficial)			
<p>To address the concerns of our students as the University transitioned to cope with and address the challenges of COVID-19, the committee was requested to provide feedback on the initial draft of the Pass/No Pass rules modification. This process culminated in the aggregated feedback and an informal statement both being provided to Vice Provost Hume to help shape the PA/NP initiative.</p>			
March 24 CESP Meeting – Special Session 2 (Official)			
<p>To address the concerns of our students as the University transitioned to cope with and address the challenges of COVID-19, the committee was requested to draft and sponsor two resolutions to the University Senate. The first resolution, Temporary Amendment of Pass/No Pass Grading Rules, enabled the additional extension of Pass/No Pass grades to undergraduate and graduate students under specific additional condition. The second resolution, Extension of Incomplete, authorized additional time to resolve an incomplete. Both resolutions passed on March 26.</p>			

April 7 CESP Meeting– Financial Aid			
OSAS Strategic Plan Focus Area on Affordability and Student Debt	Shanna Jaggars		<p>Summary: The focal point of the meeting was the OSAS Strategic Plan Focus Area: Affordability and Student Debt. This include a review and feedback session relative to the plan and an Overview of Financial Aid.</p> <p>Pass / No Pass Flow Down Impacts were discussed and the committee sought clarification of the process and provided feedback on potential issues.</p> <p>The committee held an internal COVID-19 Impact Open Forum to discuss potential concerns and prepare for AY 20-21. Feedback and questions were captured for later discussion and potential inclusion in the fall agenda.</p>
Overview of Financial Aid	Amy Wheeler		
Pass / No Pass Flow Down Impacts Discussion	Meg Daly		
COVID-19 Impact Open Forum	Russell Marzette		
May 5 CESP Meeting – General University			
Graduate School Enrollment Update	Alicia Bertone		<p>Summary: The decrease in Graduate School Enrollment was discussed along with options to mitigate the impact. Feedback was provided.</p> <p>PA/NP and Grade Implementation status was reviewed and feedback provided.</p> <p>The CARES Act Implementation status at Ohio State was reviewed and feedback provided.</p> <p>The CESP Priority Scheduling Sub-Committee reviewed preliminary finds and recommendations. Additional feedback was provided, and the committee will resume in the Fall targeting the AY 21-22 implementation.</p> <p>Regarding Post-Pandemic Operations Planning, the committee met with Kay Wolf to discuss the process, communicate concerns, and provide feedback.</p>
PA/NP and Grade Posting Update	Ryan Hunt		
CARES Update	Amy Wheeler		
2021-22 Planning	Russell Marzette		
Post-Pandemic Operations Planning	Kay Wolf		