The Council on Student Affairs

**ANNUAL REPORT
2018-2019**

OVERVIEW

Purpose

The Council on Student Affairs (CSA) is broadly responsible for overseeing the student experience from a co-curricular perspective. CSA serves as the principal link between students, the student governments, the faculty and administration to encourage a sense of community and improve the quality of student life on campus. Primary responsibilities include:

- Review, allocate, and administer the Student Activity Fee

- Review the Student Code of Conduct

- Administrate rules and regulations surrounding student organizations

- Initiate reviews of any issue that is relevant to the student co-curricular experience

- Advise the Vice-President for Student Life on the services, programs, and administration of the Office of Student Life

- Keep the best interest of all students at the forefront of the Council's mission

Membership

There are 18 voting members of the Council on Student Affairs:

Ten Students
- Anthony Long II, USG (Chair)
- Caroline Karwisch, USG
- Polly Sy, USG
- Elizabeth Painter, USG
- Peyton Batiatio, USG
- Matthew Hamrick, IPC
- Jordan Vadja, IPC
- Alex Wesaw, CGS
- Krystin Gumpper, CGS
- Tracey Walterbusch, CGS

Six Faculty
- Jacob Risinger
- Esperanza J. Carcache de Blanco
- Amy Darraugh
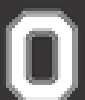- Laureen Smith
- Lydia Garcia
- Weidong Li

Staff Members
- Lane Washington
- Justin Khol

Non-voting Members
- Dr. D'Andra Mull
- Dr. Javaune Adams-Gaston
- Matt Couch
- Angela Britton
- Noah Bidna (OUC Chair)
- Chase Moore
- Kyle Boyle (allocations)
- Danielle Dursing (allocations)
- Jess Hoopengardner (allocations)

Serving Alternates
- Sara Mueller
- Julie Dentzer
- Shawn Knecht

ISSUE/PROGRAM REPORTS

Overview of Topics Addressed

The Council on Student Affairs came in knowing we had some pre-set issues to address including an existing reconciliation/carry forward reserve, the Student Activity Fee Review, and the Student Code of Conduct. Other policy changes were addressed including the Student Organization Funding Guidelines and CSA's Operating Procedures. Student issues that CSA discussed included mental health, free speech on campus, and student transparency. The issues subcommittee began close work with the Buckeye Food Alliance as well as collaboration between the Undergraduate Student Government to begin improvements to the campus food pantry.

Reports Heard by the Council

The Council routinely hears reports from various University entities and committees based on the interests of the Council and the need for input on various Student Life policies. The Council heard reports from the following entities:

- Student Life Multicultural Center
- Ohio Union Council
- Ohio Union Activities Board
- University Recreational Sports Committee
- Off-Campus and Commuter Student Services
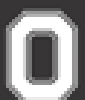- Counseling and Consultation Services

SUBCOMMITTEES

Issues Subcommittee

The Issues Subcommittee devoted a large portion of time this year to reviewing the CSA Operating Procedures and passing Student Organization Funding Guideline changes with the help of the Allocations Subcommittee. They outlined changes that streamlined CSA's processes and made certain policies clearer. These changes passed unanimously through the Council on Student Affairs. Further, the subcommittee discussed issues facing students on campus including mental health, food insecurity, diversity, international student concerns, and student safety.
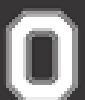
Allocations Subcommittee

The Allocations Subcommittee met on the alternating weeks that the Full Council did not meet. The group reviewed Programming Requests for 861 in FY18 from a variety of unique organizations. Of these requests, 701 were granted approval to host Student Activity Fee sponsored event. See the table below for Programming Funds information broken down by funding window. Approximately 495 applications have submitted completed audits. Average funding per event per organization was approximately $1137.43. Applications came from a variety of different types of student organizations: with applications coming from undergraduate student organizations, graduate student organizations, and professional student organizations. Operating Funds (up to $200 per year) cover administrative costs for student organizations and allocated out a series of approved applications for the three major student bodies. Outside of the direct allocation of the Student Activity Fee the subcommittee also took on the task of trying to revise the wording in the Student Organizations Registration Guidelines. These review changes are still currently in the works and will be fully reviewed on the first meeting of the Council in the Fall.
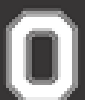
Funds Dispersed Per Funding Window

	FY18	FY19
UPSU	$4,155.00	$1,641.54
UPF1	$59,119.44	$55,554.42
UPF2	$45,817.87	$38,463.48
UPS1	$87,758.18	$51,977.19
UPS2	$123,095.07	$65,170.28
Total Undergrad Programming	$319,945.56	$212,806.91
GPSU	$8,363.08	$5,303.70
GPF1	$10,841.37	$8,909.29
GPF2	$19,576.63	$13,351.81
GPS1	$32,293.33	$26,337.16
GPS2	$66,371.10	$41,976.26
Total Grad Programming	$137,445.51	$95,878.22
PPSU	$60.89	$0.00
PPF1	$12,463.86	$4,309.74
PPF2	$7,696.86	$6,851.39
PPS1	$16,391.94	$14,149.62
PPS2	$11,587.09	$3,355.52
Total Professional Programming	$48,200.64	$28,666.27
Total Programming Requests	$505,591.71	$337,351.40

Recommendations:

This year the allocations subcommittee created a special review committee to begin the editing process of the 22page Registration Guidelines for Student Organizations. The Chair of Allocations Kyle Boyle along with the Fiscal Coordinator Angela Britton started this process mid spring 201919 semester. Following the recommendations from the 2017-2018 Council and noting room for improvement during the current allocation review process comes these preliminary recommendations for the 2019-2020 Council to Review:

1. To support changes that were made in the Student Code of Conduct, added language in the "responsibilities" section (page 8) that clarify that primary leaders will be considered the contact person for the org for up to one year, even if the org is Inactive.

2. Update the link to the Resource Room services on page 26, in the Student Org Funding Guidelines section. Instead of using the document URL, we will use the webpage: https://activities.osu.edu/involvement/student_organizations/resource_room/

3. Section for Organizations with Additional Registration Requirements and/or Certain Exemptions, remove the training requirement for Primary Leaders for the following groups: student governments, campus wide programming board, center cohorts.

- Honor Societies, remove reference to AOSCH.

5. Fundable Programs

- Specified openness is determined by student activity fee-paying students
- Programs now require majority SAF-paying students instead of at least half (except service/outreach)
- Limit 3 events per organization per funding window if they occur as part of a series
- New program costs: events less than or equal to 4 hours shall be no more than $5, events from 4:01-12 hours shall be no greater than $25, events over 12 hours will be calculated individually

6. Non-Fundable Programs

- Food sale philanthropies must have significant other programmatic events to be funded
- Recruitment cannot be a primary purpose (as opposed to *the* primary purpose) for organizational or corporate recruitment

7. Programming Expenses

- Facilities fees are contingent upon program occurrence
- Facilities fees cannot include bar fees
- Personnel fees cannot include bartenders nor non-essential personnel
- Added third asterisk to clarify food and beverage budget requirements
- Take-aways must be given to all attendees
- Apparel may be purchased to identify volunteers

8. Program Auditing Process

- Checks must be claimed within 90 days of initial notification
- The release of programming funds is contingent upon the occurrence of an event

9. Appeal Process

- Organizations can submit a second appeal to be heard by full council if their initial appeal to Allocations is denied
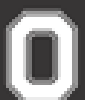
REVIEWS

Code of Student Conduct

Chair of CSA Anthony Long II established the Ad Hoc Committee during Fall Semester 2018 and reconvened in Spring Semester 2019 to address the complete revision of the Code of Student Conduct. The Ad Hoc Committee members were:

- Melissa Mayhan (Legal Affairs)
- Kellie Brennan (Legal Affairs)
- Jacob Risinger (Faculty)
- Sri Vidya Uppalapati (USG)
- Kelly Smith (Director of the Code)

- Anne Schira (Legal Affairs)
- Lane Washington (CGS)
- Matt Couch (Student Life)
- Peyton Batiato (USG)
- Anthony Long II (Chair, USG)

Per CSA operating procedures the Code of Student Conduct must be revised within every 5 years. The last substantive code revision began in 2016 but to align with the evolving university policy and federal regulation, the code review was paused. Entering into the 2018-2019 the code was picked up again and broken into two main revisions to be voted on. Both version of the code passed through Full Council, went to the President and Provost, passed through Steering and University Senate, and eventually through the Board of Trustees. After deliberations, the Ad Hoc Committee recommended the following substantive changes:

- Clarifying that complaints of discrimination and harassment, including sexual misconduct, will be governed by university policies 1.15 and 1.10
  - **Jurisdiction:** Updated to provide that jurisdiction for discrimination and harassment complaints is governed by policies 1.15 and 1.10
  - **Prohibited Conduct:** Removed sexual misconduct, as this will be governed by policy 1.15
  - **Initiation & Investigation:** Clarified the proper offices for reporting complaints of misconduct and investigating complaints
- Adding new early resolution and amnesty language to the Code
  - **Preliminary Inquiry:** Added language to create a preliminary inquiry stage of review to determine whether or not to proceed with charges
    - Also adds option for informal resolution of complaint (note: not available in cases of academic misconduct)
    - Clarified options of offices following the conclusion of an investigation

- o Provides discretion to the university to initiate an investigation if new information is learned during an informal resolution
- **Amnesty:** new section of the Code, requested by students and in alignment with peer best practices
    - o Provides university with discretion to grant amnesty for minor violations of the Code (e.g., underage drinking) where the reporter may otherwise be hesitant to share information regarding a potential violation or call for assistance for a friend
- Updates to align with practice to provide better notice to students on expectations
    - **Hearing Procedures & Attendance:** Clarified the language to reflect practice, including compliance with recent applicable court decisions
    - **University Conduct Board:** Increased student membership on the board to account for increased requests for hearings and to have a larger pool of available students to select for hearings
    - **Authority:** Added language to clarify when the new procedures and processes will apply to pending matters