

OHIO STATE UNIVERSITY SENATE ANNUAL REPORT COVER SHEET

Executive Summary

Period: 2023-2024

Current Committee Chair: Yvonne Goddard

Incoming Committee Chair: Yvonne Goddard

Incoming Co-/Vice-Chair: Marian Moser Jones

Committee Members:

Faculty: Marian Moser Jones

Daniel Thompson

Mark Ruegsegger

Tom Dugdale

Shawnita Sealy-Jefferson

David Stebenne

Lindy Weaver

Tim San Pedro (through Dec., 2023)

Amy Banta (through Dec., 2023)

Amy Jauch (joined Mar., 2024)

Staff: Kynthia Droesch

Students: Angad Dhillon, USG

Molly Hornberger, USG

Diane Mashburn, CGS

Nick Evans, CGS

Tyson Montgomery, IPC

Durya Nadeen Khan, IPS (through Dec., 2023)

Ashley Swisshelm, IPS (joined Mar., 2024)

Non-voting: James Orr

Stephen Quay

Secretary/Staff Support: Ladun Kral

Number of Meetings: 8

Do you have Bylaws? Yes

If yes please Attach - Included at the end of this document.

Briefly describe the key accomplishments of your committee this year:

NOTE: This section provides an overview. Please see information below Meetings table for more details.

* CESP's most significant accomplishment was collaboratively developing language for the Trial Asynchronous Election Day resolution and seeing it through Senate passage.

Additional accomplishments included:

- Approving Dean's List Rule language and sending a draft Whereas statement to the Rules Committee.
- Completing a review of Priority Registration implementation in consultation with various campus offices. CESP made recommendations and concluded that priority registration requires no significant changes at this time but suggested continued monitoring.
- Reviewing the CESP bylaws and voting to make minor language changes.
- Making progress toward Excused Absence Policy, to be continued in 2024-2025 academic year.

Please reflect on the goals set for this committee identified in the prior Annual Review and describe how they were addressed:

Topics that continued from the prior year included:

- Election Day off and the impact on the academic calendar. CESP pivoted to recommending asynchronous election day classes, which was approved by Senate vote.
- Textbook Auto Adoption Policy – carried over from the prior year but was resolved before CESP followed up this year.
- Priority registration conversations began last year and continued through this year.

Please indicate key goals this committee wants to accomplish in 2024-2025.

- Continue our work on the Excused Absence Policy.
- Trial Asynchronous Election Day
 - Follow up on language being shared university-wide and provide input or assistance as needed at the beginning of the year.
 - Design and implement data collection then analyze data sources to assess the impact of this initiative.
- Receive updates about Dean's List Rule and provide input or assistance as needed.
- Meet with James Orr and Robyn Morton regarding student population and other concerns CESP might address this academic year.
- Revisit bylaw language regarding chair and vice-chair positions. Concerns over the past few years arose regarding the lack of volunteers for vice-chair and the number of years the chair can serve.
- Review future academic calendars.

Did you consult with any other Senate Committees? Are there other committees with which you feel this committee should connect in 2024-2025?

CESP solicited input from the Steering Committee regarding the Trial Asynchronous Election Day language prior to finalizing language for the resolution.

We also consulted with the Rules Committee regarding the Dean's List Rule prior to voting on the topic.

Cross-committee collaborations led to substantive content and language recommendations, and we plan to continue working with other Senate Committees as the need arises. In addition to continued work with the Steering and Rules Committees, possible future collaborations might involve Academic Affairs, Academic Technology, Diversity, and/or Library committees, depending on the topics CESP is asked to consider.

<i>Meetings (# or Dates)</i>	<i>Number in attendance</i>	<i>Guests (#)</i>	<i>Names</i>
September 5, 2023	Not recorded	Not recorded	Not recorded
October 3, 2023	23	8	<p>Members: Banta, Amy Dhillon, Angad Dugdale, Tom Goddard, Yvonne (Chair) Jones, Marian Moser Mashburn, Diane Nadeem-Khan, Durya Quaye, Stephen Ruegsegger, Mark San Pedro, Tim Sealy-Jefferson, Shawnita Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: Daly, Meg DeMay, Dan Graham, David Jones, Norman Fletcher, Kia Katunich, Linda Nash, Rachel Olmo, Cherise</p> <p>Secretary: Ladun Kral</p>
November 7, 2023 (Subcommittees met)	21	7	<p>Members: Dhillon, Angad Droesch, Kynthia Dugdale, Tom Goddard, Yvonne (Chair) Jones, Marian Moser Montgomery, Tyson Nadeem-Khan, Durya Quaye, Stephen Ruegsegger, Mark</p>

			<p>San Pedro, Tim Sealy-Jefferson, Shawnita Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: Daly, Meg DeMay, Dan Hunt, Ryan Jones, Norman Fletcher, Kia Katunich, Linda Wiser, Beth</p> <p>Secretary: Ladun Kral</p>
December, 5, 2023	21	8	<p>Members: Dhillon, Angad Droesch, Kynthia Dugdale, Tom Goddard, Yvonne (Chair) Jones, Marian Moser Montgomery, Tyson Quaye, Stephen Ruegsegger, Mark San Pedro, Tim Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: DeMay, Dan Graham, David Hunt, Ryan Jones, Norman Fletcher, Kia Nash, Rachel Treboni, Amy Wiser, Beth</p> <p>Secretary: Ladun Kral</p>
January 16, 2024 (Meeting date moved to accommodate beginning of semester schedules)	20	6	<p>Members: Dhillon, Angad Droesch, Kynthia Dugdale, Tom Goddard, Yvonne (Chair)</p>

			<p>Jones, Marian Moser Mashburn, Diane Montgomery, Tyson Nadeem-Khan, Durya Ruegsegger, Mark Sealy-Jefferson, Shawnita Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: DeMay, Dan Hunt, Ryan Jones, Norman Morton, Robyn Olmo, Cherise Treboni, Amy</p> <p>Secretary: Ladun Kral</p>
February 6, 2024 (Subcommittees met)	18	7	<p>Members: Droesch, Kynthia Dugdale, Tom Goddard, Yvonne (Chair) Jones, Marian Moser Mashburn, Diane Montgomery, Tyson Sealy-Jefferson, Shawnita Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: DeMay, Dan Graham, David Hunt, Ryan Jones, Norman Fletcher, Kia Olmo, Cherise Treboni, Amy</p> <p>Secretary: Ladun Kral</p>
March 5, 2024	21	8	<p>Members: Dhillon, Angad Dugdale, Tom Goddard, Yvonne (Chair) Jauch, Amy</p>

			<p>Jones, Marian Moser Montgomery, Tyson Orr, James Quaye, Stephen Ruegsegger, Mark Sealy-Jefferson, Shawnita Stebenne, David Thompson, Daniel Weaver, Lindy</p> <p>Guests: DeMay, Dan Graham, David Hunt, Ryan Jones, Norman Fletcher, Kia Morton, Robyn Olmo, Cherise Treboni, Amy</p> <p>Secretary: Ladun Kral</p>
April 2, 2024	22	7	<p>Members: Dhillon, Angad Droesch, Kynthia Dugdale, Tom Goddard, Yvonne (Chair) Jones, Marian Moser Mashburn, Diane Montgomery, Tyson Quaye, Stephen Ruegsegger, Mark Sealy-Jefferson, Shawnita Swisshelm, Ashley Stebenne, David Thompson, Daniel</p> <p>Guests: DeMay, Dan Graham, David Hunt, Ryan Fletcher, Kia Morton, Robyn Olmo, Cherise Treboni, Amy</p> <p>Secretary: Ladun Kral</p>

May 7, 2024 Meeting cancelled due to several CESP voting member conflicts and ability to address remaining topics via email.			
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Council on Enrollment and Student Progress (CESP) Annual Review
2023-2024
Detailed Report

Overview of Tasks and Their Status

Note: Subcommittees, described below, addressed many topics, which were then brought to the full council. In this table, the subcommittee responsible for gathering information and reporting to the full council is indicated.

<u>Topic</u>	<u>Status as of May, 2024</u>	<u>Description</u>
Excused Absence Policy	Incomplete – Continue to 2024-25 academic year	<p>Several years ago, a committee comprising faculty, student representatives, and administration was formed to create a uniform excused absence policy. A progress report was scheduled for November 2018, with a final report due in March 2019, which was delayed. The onset of the pandemic interrupted policy development.</p> <p>This year, the Student Success Subcommittee discussed the need for departments to have clear policies for excused absences and the challenges in mandating uniformity across units. There was also a discussion about modeling excused absences policies after the religious holidays policy and the importance of promoting best practices at the department level.</p> <p>CESP requires more information and input before moving forward. Norman Jones will check in with the curricular associate deans over the summer to gather more information.</p>
Trial Asynchronous Election Day resolution	Completed	Campus-wide asynchronous day of learning on Election Day so students can engage in civic duties, including voting and volunteering at their local elections offices. Student Success Subcommittee
Priority Registration	Completed; will continue to revisit as necessary	Continuing topic from 2022-2023 academic year. This year, the Student Progress Subcommittee met with University Honors, Student Life Disability Services, and Office of Diversity and Inclusion representatives to learn how priority registration is determined and

		enacted. Current uses appear legitimate and generally sound. Rather than passing a resolution, CESP made suggestions to Student Life Disability Services and University Honors to purge students who no longer qualify for priority enrollment but continue to have access to it.
Dean’s List Status Rule	Completed; Whereas statement sent to Rules Committee	A Dean's List policy passed out of CESP in 2018 but stalled and did not progress to faculty rules or the University Senate. This year, the Student Progress Subcommittee continued work on this policy and sent a drafted Whereas statement to the Rules Committee in April.
Bylaws	Completed	The Council reviewed its bylaws and voted to make a few minor changes. Bylaws that we addressed are included at the end of this document.
Textbook Auto Adoption	Discharged	Norman Jones provided an update, having worked with Barnes & Noble and provided guidance to all curricular associate deans. Therefore, CESP no longer needed to address this topic.
Admissions Impact from Supreme Court Ruling	Discharged	The Council received updates from Rachel Nash but the issue was taken up at the university level and dismissed as a topic for CESP to address at this time.
Solar Eclipse	Discharged	The Council considered a request for CESP to recommend cancelling classes so students could observe the eclipse. Council concluded that it might not be feasible to close classes for this event due to logical concerns, and recommended the matter be taken up with OAA.

Subcommittee Descriptions and Chairs

Student Population Characteristics: Admissions, Enrollment, and Retention (Amy Banta, Chair through Dec., 2023; Mark Ruegsegger, Chair beginning Jan., 2024)

Description: Initiate reviews, collect data, and review proposals related to enrollment planning for undergraduate, graduate, and professional student enrollment; undergraduate student recruitment, competitive admissions, intra-university transfers, financial aid, and retention; and corresponding issues concerning graduate and professional students.

Student Progress: Records and Administrative Procedures (Marian Jones, Chair)

Description: Initiate reviews, collect data, and review proposals related to processes related to students' passage through the institution, including, but not limited to, the university calendar, student records, approval of transfer credit, and semester, summer term, or session-end validation procedures.

Student Success: Academic Progress and Degree Completion (Daniel Thompson, Chair)

Description: Initiate reviews, collect data, and review proposals related to processes by which undergraduate students enroll, register, and carry out other administrative functions related to the completion of their coursework and/or degree requirements.

CESP Duties and Responsibilities
Revised and approved by unanimous CESP vote November 7, 2023

Duties and responsibilities.

1. Initiate recommendations and review proposals regarding policies which affect the characteristics of the student body. The council shall address issues regarding enrollment planning for undergraduate, graduate, and professional student enrollment. In addition, the council shall address issues related to recruitment, competitive admissions, intra-university transfers, financial aid, and retention, including issues of inequities. The council will provide recommendations and advice to appropriate administrators and offices.
2. Initiate recommendations and review proposals regarding policies which affect the processes by which students enroll, register, and carry out other administrative functions related to the completion of their coursework and/or degree requirements. The council will provide recommendations and advice to appropriate administrators and offices.
3. Initiate recommendations and review proposals regarding policies and procedures pertinent to students' admission to and passage through the institution, including, but not limited to, the university calendar, student records, grading procedures and/or processes, approval of transfer credit, and semester, summer term, or session-end validation procedures.
4. Encourage data collection and participate in data analysis which supports developing informed policies on issues within the council's domain and include a summary of such data in the annual report to the senate.
5. Serve as a channel of communication for the work of all other committees, permanent and ad hoc, which address issues within the domain of the council of enrollment and student progress and establish regular mechanisms by which such committees report regularly to the council on enrollment and student progress and through it to the university senate.