

Quick Reference to Motion in Robert's Rules of Order

Motion	Interrupt	2nd	Debatable	Amended	Subsidiary Motions	Reconsidered	Vote	Notes
Adjourn	N	Y	N	N	N	N	M	Privileged when another question is pending and there is no provision for another meeting on the same/next day
Adopt a report	N	Y	Y	Y	Y	Y	M	
Adopt constitutions, bylaws, rules of order	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Adopt standing rules	N	Y	Y	Y	Y	Y	M	
Amend	N	Y	Y	Y	Y	Y	M	Undebatable when motion being amended is undebatable
Amend and amendment	N	Y	Y	N	Y	Y	M	Undebatable when motion being amended is undebatable
Amend constitutions, by-laws, rules of order	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Amend standing rules	N	Y	Y	Y	Y	Y	M	May be amended at any time by a majority vote if previous notice was given, or 2/3 vote without notice
Appeal, relating to indecorum, etc.	Y	N	Y	Y	N	Y	M	Undebatable only when made while an undebatable question is pending, or when relating to indecorum, or to transgressions of the rules of speaking, or to the priority of business. When debatable, only one speech from each member is permitted. On a tie vote, the decision of the chair is sustained.
Appeal, all other cases	Y	Y	Y	N	N	Y	M	
Commit/Refer to committee or Recommit	N	Y	Y	Y	Y	Y	M	Cannot be reconsidered if already in the committee's hands
Debate, close, limit, or extend	N	Y	N	Y	Y	Y	2/3	
Division of assembly	Y	N	N	N	N	N	M	
Division of question	Y	Y	N	Y	Y	N	M	If resolutions or propositions relate to different subject, independent of each other, they must be divided on the request of a single member, which can be made when another has the floor. If they relate to the same subject yet each part can stand alone, they may be divided only on a regular motion and vote.
Fix the time to which adjourn	N	Y	Y	Y	Y	Y	M	Privileged only when made while another question is pending and there is no provision for another meeting on the same/ next day. Not debatable if another question is pending.
Informal consideration of question	N	Y	Y	N	Y	Y	M	Affirmative vote cannot be reconsidered
Lay on the table	N	Y	N	N	N	N	M	Should be used only when there is a need to address pressing business
Leave to speak after indecorum	N	Y	N	N	N	Y	M	
Main motion or question	N	Y	Y	Y	Y	Y	M	
Nominations, to make	N	N	Y	N	Y	N	Y	
Nominations, to close	N	Y	N	Y	Y	Y	M	

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Motion	Interrupt	2nd	Debatable	Amended	Subsidiary Motions	Reconsidered	Vote	Notes
Nominations, to reopen	N	Y	N	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Objection to consideration of question	Y	N	N	N	Y	N	2/3	Can be made only when the question is first introduced, before debate. 2/3 vote must be opposed to the consideration in order to sustain the objection.
Order, questions of	N	N	N	N	N	N	M	
Order, to make a special	N	Y	Y	Y	Y	Y	2/3	
Orders of the day, to call for	Y	N	N	N	N	N	M	
Order of the day, when pending	N	Y	Y	Y	Y	Y	M	
Parliamentary inquiry	Y	N	N	N	N	N	M	
Postpone definitely or to a certain time	N	Y	Y	Y	Y	Y	M	
Postpone indefinitely	N	Y	Y	N	Y	Y	M	A negative vote cannot be reconsidered.
Previous question	N	Y	N	N	N	Y	2/3	May be moved whenever the immediately pending question is debatable or amendable. The question upon which it is moved should be specified; if not specified, it applies only to the immediately pending question. If adopted, it cuts off debate and at once brings the assembly to a vote on the immediately pending question and such others as are specified in the motion. Cannot be reconsidered after a vote has been taken under it.
Reading papers	N	Y	N	N	N	Y	M	
Recess, to take (when privileged)	N	Y	Y	Y	Y	N	M	Privileged only when made while other business is pending. Undebatable if made when another question is before the assembly.
Reconsider	N	Y	Y	N	Y	N	2/3	Undebatable when the motion to be amended or reconsidered is undebatable. Can be made while any other question is before the assembly, even while another had the floor, or after it has been voted to adjourn, provided the assembly has not been declared adjourned. It can be moved only on the day, or the day after, the which it is proposed to reconsider was taken, by one who voted with the prevailing side.
Rescind or repeal	N	Y	Y	Y	Y	Y	M	Affirmative vote cannot be reconsidered
Suspend the rules	N	Y	N	N	N	N	2/3	
Take from the table	N	Y	N	N	N	N	Y	
Take a question out of its proper order	N	Y	N	N	N	N	2/3	
Voting, motions relating to	N	Y	N	Y	Y	Y	M	Division of assembly
Withdraw a motion, leave to	N	N	N	N	N	Y	M	Affirmative vote cannot be reconsidered