TO: University Senate  
FROM: Barbara Polivka, Chair, Senate Rules Committee  
DATE: 5/20/2010  

RE: Proposal to change faculty rules to redefine “term of duty”

WHEREAS the University Senate on June 11, 2009 charged the University Senate Rules Committee to make the appropriate changes in the University Faculty Rules to reflect a semesters calendar;

WHEREAS the proposed set of changes revising the university classification and course numbering system was approved by the by Executive Coordinating Committee for Semester Conversion on May 4, 2010;

WHEREAS the proposed set of changes was approved by the Faculty Council on May 6, 2010;

WHEREAS the proposed set of changes was approved by the Steering Committee on May 20, 2010;

NOW THEREFORE BE IT RESOLVED that the University Senate approves the proposed changes to Faculty Rules revising the university classification and course numbering system and respectfully requests the concurrence of the Board of Trustees, said proposal to be effective upon commencement of the semesters calendar.

3335-8-05 University classification and course numbering system.

(A) Courses numbered 000-099 1000-1099 are undergraduate non-credit courses (except certain seminars and colloquia) for orientation, remedial, or other non college-level experiences. These courses are in addition to a program’s with credit added to graduation requirements.

(B) Courses numbered 100-199 1100-1999 are introductory level courses providing undergraduate credit, but shall not be counted on a major or field of specialization in any department. Courses at this level are beginning courses, required or elective courses that may be prerequisite to other courses.

(C) Courses numbered 200-299 2000-2999 are intermediate level courses providing undergraduate credit and may be counted for a major or field of specialization.

(D) Courses numbered 300-499 3000-3999 are upper-level courses providing undergraduate or professional credit that may be counted toward a major or field of specialization.

(E) Courses numbered 500-599 4000-4999 are intermediate advanced level undergraduate courses providing undergraduate or professional credit that may be counted on a major or field of specialization and may provide graduate credit only in other departments. Graduate students may enroll in and receive graduate credit for 4000-level courses outside their own graduate program.

(F) Courses numbered 600-699 5000-5999 are providing undergraduate or professional credit that may be counted on a major or field of specialization, and may provide graduate credit (in all departments). dual-level courses regularly offered for both graduate credit and undergraduate credit providing advanced level courses for undergraduate credit that may be counted toward a major or field of specialization or are foundational coursework and research for graduate and professional credit.

(G) Courses numbered 700-799 6000-6999 are foundational level graduate and professional courses and research advanced courses providing undergraduate, graduate, or professional credit.

(H) Courses numbered 800-999 7000-7999 are intermediate level graduate and professional degree courses and research providing graduate or professional credit and are open to undergraduates only with the consent of the dean of the graduate school.

(I) Courses numbered 8000-8999 are advanced level graduate and professional degree courses and research providing graduate or professional credit.

(J) Courses for which graduate credit is anticipated must be taught by a member of the faculty approved by the graduate committee of the department unit offering the course. Eight hundred and 900 Seven thousand and above level courses must be taught by members of the graduate faculty.