TO: University Senate

FROM: Barbara Polivka, Chair, Senate Rules Committee

DATE: 3/4/2010

RE: Proposal to change faculty rules to reflect a semesters calendar

WHEREAS the University Senate on June 11, 2009 charged the University Senate Rules Committee to make the appropriate changes in the University Faculty Rules to reflect a semesters calendar and present them no later than the last meeting of the University Senate in Winter Quarter 2010, and

WHEREAS the proposed set of routine changes were approved by the rules committee on January 25, 2010;

NOW THEREFORE BE IT RESOLVED that the University Senate approves the proposed changes to Faculty Rules regarding semesters, and respectfully requests the concurrence of the Board of Trustees, said proposal to be effective upon approval by the Board of Trustees.

3335-5-46 Senate committee operating procedures.
   (5) Terms of service.
       Unless otherwise specified by the rules, terms of service of senate committee members shall begin and end on the first day of autumn quarter semester; incoming members may attend meetings as non-voting members as soon as they are appointed.

3335-5-47.1 Steering committee.
   (C) Organization.
   (1) For the period of time beginning with the selection of its members in spring quarter semester and ending with the start of the autumn quarter semester, the steering committee shall consist of the newly selected and continuing members. During this period, the outgoing members shall serve as alternates.

3335-5-48.4 Council on student affairs.
   (A) Membership.
       The council on student affairs shall consist of twenty-two members.
       (1) Six regular tenure-track faculty, at least two of whom are members of the senate. The term of service begins in summer quarter session.
       (2) Ten students. The term of service begins in summer quarter session.
       (3) Three staff members, appointed by the vice president for student affairs. The term of service begins in summer quarter session.

   (C) Organization.
   (1) The chair shall be elected from among the incoming and continuing student members of the committee during the last meeting of spring quarter semester. For purposes of this election, all incoming and continuing members shall be eligible to vote; incoming and continuing members may choose alternates if necessary.

3335-5-48.5 Athletic council.
   (c) Final approval of each list of names submitted to the president shall be made by the full membership of the athletic council. The list for each faculty representative position shall be presented to the president during the autumn quarter semester preceding the start of the next term of office in order to allow for a
smooth transition between outgoing and incoming faculty representatives. The new faculty representative will be appointed January first to take office July first of the same year.

3335-5-48.7 Committee on academic misconduct.
(A) Membership.
   The committee on academic misconduct shall consist of thirty-four members.
   (1) Eighteen regular tenure-track faculty. Faculty members are eligible for reappointment, but may not serve more than two consecutive terms.
   (2) Fourteen students.
      (a) Seven graduate students.
      (b) Seven undergraduate students. The term of service shall begin with the summer quarter session.

3335-5-48.14 University research committee.
(C) Organization.
   (1) The committee shall annually elect a chair from its regular faculty membership in the spring quarter semester preceding the academic year of service for no more than three consecutive one-year terms.

3335-5-48.17 Committee for evaluation of central administrators.
(B) Duties and responsibilities.
   (1) During autumn quarter semester, the executive committee of faculty council shall meet with the president and provost to identify two central administrators for review. All vice provosts, senior vice provosts, vice presidents, and senior vice presidents are eligible to be reviewed.

   (2) The review panels shall be responsible for evaluating the effectiveness of the central administrator and the office in carrying out the responsibilities of the office. The review may begin immediately after the review panel is appointed but no later than autumn quarter semester of the following academic year.

3335-5-48.9 Committee on academic freedom and responsibility.
(A) Membership.
   The committee on academic freedom and responsibility shall consist of eight members during autumn, winter, and spring quarters semesters and ten members from June to the beginning of autumn quarter semester.
   (1) Six regular tenure-track faculty (eight during the summer period session), at least three of whom are members of the senate or members-elect at the time of their selection by the faculty council. The term of service begins in the summer quarter session following election and extends through the summer quarter session following the third year of service.

Chapter 3335-17 ELECTION BYLAWS OF THE UNIVERSITY SENATE (Authorized in rule 3335-5-39 of the Administrative Code)
3335-17-02 Elections.
The faculty, professional student, graduate student, and undergraduate student members and alternates of the university senate shall be chosen in the manner prescribed by the appropriate constituency as defined in rule 3335-17-03 of the Administrative Code. All terms of service shall begin in the autumn quarter semester following election.
3335-17-08 Qualifications for membership.
(A) To be eligible for service as members of the university senate:
   (1) Faculty members shall be on the roster of the regular tenure-track faculty, or on the roster of a college or
       unit’s regular clinical track faculty who are authorized for senate service pursuant to rule 3335-7-11 of the
       Administrative Code, and available for senate service autumn, winter and spring quarters during
       their elected terms.
   (2) Graduate, professional and undergraduate student members shall be in good standing and enrolled each
       quarter (except summer quarter) or semester.

3335-3-35 Chairs of departments, directors of schools.
(C) The duties of the chair of a department or the director of a school shall be as follows:
   (1) To have general administrative responsibility for its program, subject to the approval of the dean of the
       college.
   (2) To develop in consultation with the faculty a pattern of administration. This pattern of administration shall
       be made available to all present and prospective members of the faculty of the department or school, and a copy
       shall be deposited in the office of the dean of the college and in the office of the executive vice president and
       provost.

For purposes of defining minimum content, the following shall be included in the pattern of administration:
(a) A statement requiring the chair to provide a schedule of all regular faculty meetings (see rule 3335-5-18 of
the Administrative Code) to all faculty members before the start of each quarter, semester, or session.

3335-5-15 Executive committee.
Each college shall have the power to designate an executive committee to which it may delegate authority to
transact the business of the college as provided by the rules or by the established precedents of the college.
Unless otherwise provided by the college faculty, this committee shall receive and act upon student petitions
relative to courses of study and reinstatement; shall certify to the college faculty at the end of each quarter,
semester, or session, lists of students who have fulfilled the requirements for a degree, or for whom special
recommendation is made; and shall bring before the college faculty any matter coming within its knowledge
that needs the consideration or action of the college. The dean of the college shall act as chair of the committee.

3335-8-12 Interval between classes.
The interval between the close of one class period and the beginning of the next shall be twelve
fifteen minutes