TO: University Senate

FROM: Jim Rathman, Chair
Senate Steering Committee

DATE: 2/4/10

RE: Proposal to abolish the Program Committee

WHEREAS the duties of the Program Committee over time have come to be managed by other University Senate bodies and offices; and

WHEREAS in the spirit of President Gee’s streamlining initiative, the elimination of the Program Committee would simplify and reduce committee work for faculty, students, and administrators; and

WHEREAS the elimination of the Program Committee has the unanimous support of last year’s chair of the committee, the current Senate Steering Committee, and the last three groups of faculty leaders (the chair and vice chair Faculty Council, the chair of Steering, and the Senate Secretary);

NOW BE IT THEREFORE RESOLVED that the proposal to eliminate the Program Committee be approved by the University Senate and respectfully requests the concurrence of the Board of Trustees, said proposal to be effective immediately.
3335-5-44 Constituent bodies of the senate.

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(A) The members of the administration shall designate to the program committee university senate office one person or officer responsible for submitting to the senate those proposals and recommendations which come in the name of the administration.

(B) The elected faculty representatives to the senate shall constitute the faculty council. The faculty council shall designate to the program committee university senate office one person or officer responsible for submitting to the senate those proposals and recommendations which come in the name of the faculty council.

(C) The student representatives to the senate shall designate to the program committee university senate office one person or officer from the undergraduate student government, the council of graduate students, and the inter-professional council, to be responsible for submitting to the senate those proposals and recommendations which come from those respective groups.

(D) Nothing in the above shall be construed as restricting the right of a principal standing committee or of individual members speaking for themselves to submit proposals for senate action to the program steering committee, or directly to the senate.

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3335-5-45.2 Secretary of the university senate.

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(B) The responsibilities of the secretary of the university senate will be to:

(4) Serve as a voting member of the program committee and the rules committee and a non-voting member of the steering committee of the university senate.

Remainder unchanged.

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3335-5-47 Organizing committees of the senate.

(A) The senate shall have two organizing committees (see rules 3335-5-47.1 to 3335-5-47.3 of the Administrative Code):

(1) Steering committee;
(2) Program committee;
(2) Rules committee.

Remainder unchanged.

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3335-5-47.2 Program Committee.

(A) Membership.
The program committee shall consist of nine members.
(1) Four faculty.
(2) Three students.
   (a) One graduate student.
   (b) One professional student.
   (c) One undergraduate student.
(3) Two administrators.
   (a) The secretary of the university senate.
   (b) A dean.

(B) Duties and responsibilities.
(1) Receive proposals for senate action and set the senate's agenda. The agenda shall be mailed to members of the senate at least seven calendar days prior to the senate meeting.
(2) Serve as continuing liaison between the senate and the three constituent bodies as well as the university at large.
(3) Schedule for senate consideration items referred by committees of the senate, by the faculty council, by the administration, by the student governments, and by individual senate members. To keep the agenda manageable, however, the program committee may assign priority to such items and schedule those it deems less urgent for a subsequent senate meeting. Proposals not originating within the senate, its committees, or the constituent bodies may also be placed on the agenda. The program committee is empowered to refer all items to an appropriate committee or body for further study before presentation to the senate.
(4) Send to senate members, along with the call for each meeting, a brief report outlining proposals brought before the program committee but not yet appearing on the senate's agenda.
(5) Schedule reports of senate committees.
(6) Identify matters of potential concern to the senate and work with the principal standing committees and with other bodies in the coordination and planning of the senate's continuing agenda.

(C) Organization.
As an organizing committee of the senate, this committee is also governed by the provisions of rules 3335-5-46 and 3335-5-47 of the Administrative Code.

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3335-5-47.3 (B)(5) Rules committee.
...
(5) Initiate rules or changes in existing rules and recommend them to the program committee steering committee for scheduling for senate action.

Remainder unchanged.

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3335-19-02 Meetings

(A) Regular meetings of the senate shall be held during the autumn, winter, and spring quarters. In the spring quarter each year the program committee steering committee shall recommend and the senate shall adopt and publish the schedule of regular meetings for the following academic year. This schedule shall include at least seven meetings spread over the academic year. Scheduled meetings may be cancelled by the program committee when deemed appropriate.
3335-19-03 Agenda

(B) The program committee steering committee shall establish the agenda for all regular meetings. For this purpose, the program committee steering committee

1) Shall receive through the university senate office proposals for senate action or other presentations to the senate from any committee of the senate, or university committee or council, or member of the senate, or any member of the university community.

…

6) May advise the senate or steering committee of the apparent need for a special meeting.

In special meetings, the specific purpose set by the initiators of the special meetings shall take precedence over all others. Additional agenda items established by the program committee steering committee may follow if time permits.

Remainder unchanged.

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3335-19-07 Proposals for senate action.

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(C) Substantive proposals are those that establish or alter an academic program of study, or rules or bylaws within the senate's purview. Substantive proposals shall be:

1) Submitted to the university senate office in the complete and exact form intended for senate debate and adoption, and shall be processed by the program committee steering committee following rule 3335-19-03 of the Administrative Code, except that proposals for presentation at a special meeting need not be submitted to the program committee steering committee. If a substantive proposal is referred to a committee by the program committee steering committee or by the senate, and any subsequent suggested changes are not acceptable to the originators of the proposal, then the program committee steering committee shall place the original proposal and the suggested changes in the same agenda.

2) Unchanged.

3(b) If a motion from the floor is passed and is declared to be substantive, it cannot become effective until the next meeting of the senate. At that time it must be reconsidered, unless the committee which submitted the original proposal has requested a continuation from the program committee steering committee. In case of a continuation, the program committee steering committee shall… remainder unchanged.

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(E) Substitute statements or suggested amendments proposed by any senate or university committee or by any member of the senate, shall be received by the program committee steering committee and shall be scheduled in the same agenda as the original proposal.

3335-19-08 Reports.

(A) Unchanged.
(B) Written notification of intent to present a report shall be submitted to the program committee
university senate office at least twelve days preceding the senate meeting. The program committee
steering committee shall decide whether a written report is required to be included with the senate
agenda mailing.

(C) Unchanged.

(D) Reports for which written versions are not required by the program committee steering committee
may be included on the senate agenda. The secretary of the university senate shall be provided with a
written synopsis when the report is presented.